Streaming Media
(http://streaming.gmu.edu)

How to Upload Streaming Media Files
Using Fetch

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How to Upload Streaming Media Files Using Fetch

Fetch allows you to connect remotely and upload your media files to your streaming media folder on the 1) Windows Media server (“media.mesa.gmu.edu”), 2) QuickTime server (“gmutvserver.gmu.edu”), and the 3) Flash server (“gmuflashserver.gmu.edu”).

1. Click on the Macintosh HD Icon

2. Click on Applications

![Applications](image)

3. Click to open Fetch, File Transfer Client.

![Fetch](image)

**Note:** If you are using a computer in the lab, you'll likely get a license message. Click on Not Yet, to clear the message.
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4. Enter the information as described below, and then click Connect.

Host Name: This will depend on which of the three streaming servers you are trying to access. You will use one of the following:

Windows Media server: Enter “media.mesa.gmu.edu”
QuickTime server: Enter “gmutvserver.gmu.edu”
Flash server: Enter “gmuflashserver.gmu.edu”

User Name:
Windows Media server and the Flash server: Enter your E-mail Username/NetID with “mesa” before it (i.e., mesa\username)
QuickTime server: Enter your E-mail Username/NetID (i.e., username)

Connect Using: Select SFTP from the drop down list.

Password:
Windows Media server and the Flash server: Enter your E-mail Username/NetID password
QuickTime server: Enter the password sent to you in the welcome email. The password is created by the streaming server administrator.

Click on the down arrow under Password to add the Initial folder: flvcontent/ and Port: 24. Click on Connect.
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Once you are logged in, you will be on the file transfer/connection screen.

Navigate to the correct folder:

**Windows Media server:** Open the “Media_Server” folder
**QuickTime server:** Note: When you log in to the QuickTime server you will be automatically placed into your course folder.
**Flash server:** Open the “flvcontent” folder

Open the folder shown above and look for your course folder following the folder format: “Subject_Course#” (e.g. HIST120).

5. To upload files to your streaming media folder:

   1. Click on Put from the toolbar.
   2. Navigate to your media files on your hard drive and select the files you'd like to upload to your streaming media folder. Click on Put.
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Note: Be careful uploading, especially if this is your first time. It's always prudent to make backups before overwriting any critical files.

When creating your course content and you want to link to your media files, use the URL string:

http://media.mesa.gmu.edu/foldername/nameoffile.wmv
http://gmuflashserver.gmu.edu/flv/foldername/filename.htm
http://gmutvserver.gmu.edu/sdpgen/qt/foldername/nameoffile.mov